



QSE CHARTER

For the attention of employees, clients, and partners of C&A



QUALITY & SAFETY POLICY

Your concerns, our challenge.



Quality, our commitment since 2008.



Since 2008, our company has been ISO 9001 certified, a guarantee of our continuous commitment to excellence and rigor in every aspect of our activities.



As a specialist in instrumentation and qualification, we have always placed quality at the heart of our approach. Our mission is to be the preferred partner of companies, helping them ensure and improve the quality of their production by providing tailored solutions in the fields of Measurement and Process Validation.

MANAGEMENT COMMITMENT



Listen to stakeholders in order to identify and anticipate their expectations, issues, and propose services tailored to their company's specificities.

Optimize continuous improvement of our activities to best meet our responsibilities toward various stakeholders.

Provide a continuous training system and ensure access to efficient equipment. Respect the safety of all through our Dynamic Risk Management System (VCA), a prevention policy against bodily injuries and material damage.

The commitment of all employees in this process is the essential condition for our success.

Alain Harte, Administrator

Mission, Vision & Values



Our Mission

To be the preferred partner of companies, helping them ensure and improve the quality of their production by providing tailored solutions in the fields of Measurement and Process Validation.

Our Vision

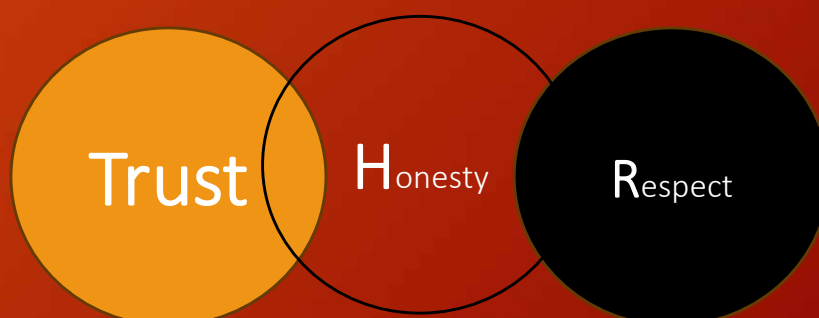
Within the next five years, we aspire to become a key reference in Belgium, recognized not only for the excellence of our qualification and validation services, but also for our ability to support our clients in optimizing their processes. Our objective is to actively contribute to their success while ensuring patient safety.

Our Values

TRUST: *To build long-term, fulfilling relationships with all stakeholders in our sector.*

HONESTY: *For responsible behavior toward others, both individually and collectively, and to guarantee the quality of our products and services through ethical and authentic communication.*

RESPECT: *To foster sustainable relationships among employees, clients, suppliers, and partners, motivating us to work better together*



Safety for the well-being of our employees



Our company is VCA certified, which demonstrates our ongoing commitment to ensuring the safety of our employees, partners, and clients.

Within the scope of our activities, risk prevention and protection of people are absolute priorities.

Our safety commitments are based on:

- Strict compliance with legal, regulatory, and normative requirements for health, safety, and working conditions.
- Identification, assessment, and control of risks related to our on-site and laboratory interventions.
- Continuous training and awareness-raising for all employees to develop a strong, shared safety culture.
- Providing appropriate protective equipment and clear, safe working procedures.
- Ongoing improvement of our practices to prevent any accidents or incidents and to strengthen the trust of our partners..

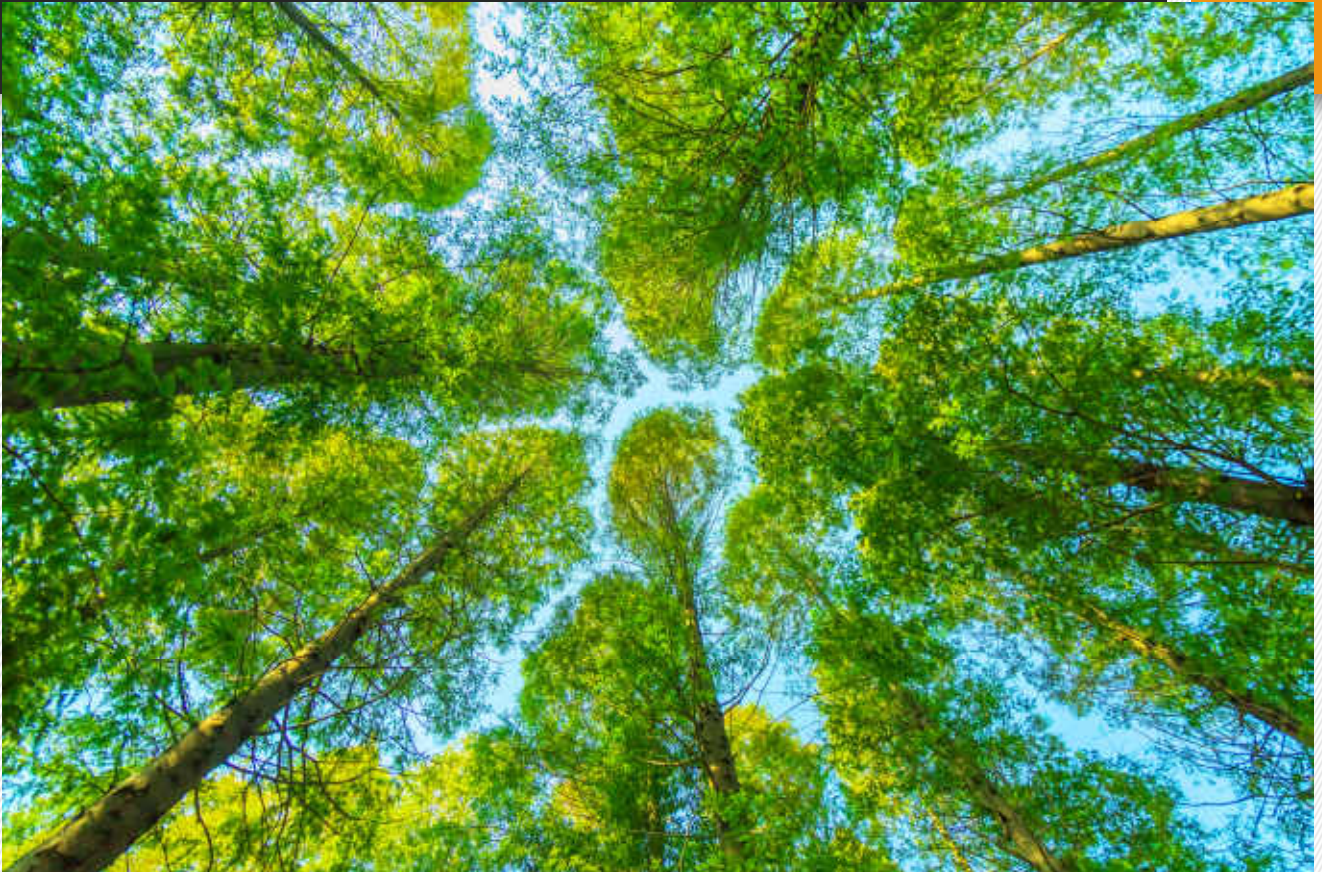
A handwritten signature in black ink, appearing to read 'Alain Harte', is positioned above the name of the administrator.



Alain Harte, Administrator

ENVIRONMENTAL POLICY

For a more sustainable future



Environmental Policy



Aware of the potential impact of our activities on the environment, we are committed to reducing our ecological footprint and contributing positively to the transition toward a more sustainable economy.

Our environmental approach is based on legal compliance, pollution prevention, and continuous improvement.

Everyone working for or on behalf of our company respects applicable agreements and contributes to the ongoing improvement of our environmental performance.

C&A Consultants is committed to preserving the natural environment from any harm or degradation resulting from its activities.

Our commitments and concrete actions



Reducing our CO₂ emissions:

Favoring low-emission vehicles or carpooling, grouping site visits to reduce travel, and promoting videoconferencing when relevant

Limiting our resource consumption

Using green energy (solar panels), energy-efficient office equipment (LEDs, low-consumption devices), systematic shutdown of equipment not in use, and optimized heating.

Reducing waste

Selective sorting at the office and on-site, minimizing paper printing through digital documentation, and recycling printer cartridges and obsolete equipment.

Raising awareness

Annual employee training on environmental issues, sharing of tips and best practices, and encouraging partners and clients to adopt eco-friendly solutions.

Monitoring and continuous improvement

Setting environmental indicators (CO₂, waste, etc.) and defining measurable reduction objectives in the medium term.

Personal Data Protection Policy



POLICY OBJECTIVE

This policy informs employees, applicants, clients, suppliers, and partners about how C&A collects, uses, stores, and protects personal data, in compliance with the General Data Protection Regulation (GDPR).

SCOPE

This policy applies to all personal data processed by [Company Name] in the course of its professional activities.

CATEGORIES OF DATA COLLECTED

Depending on the case, we may collect: Identity data (name, surname, address, date of birth, etc.), Contact data (phone, email), Professional data (position, employer, diplomas, experience), HR data (salary, evaluations, absences), Connection/technical data (logs, IP address) Sensitive data (health, only when necessary and legally permitted)

PURPOSES OF PROCESSING

Personal data is processed for the following purposes: Recruitment and candidate management, Administrative HR management, Execution of commercial contracts, Training, evaluations, and career management, Payroll and social obligations, Project monitoring and service management, Compliance with legal and regulatory obligations

LEGAL BASES FOR PROCESSING

We process data on the following bases: Contract execution Compliance with a legal obligation, Legitimate interest, Consent (in specific cases)

RETENTION PERIOD

Personal data is kept only as long as strictly necessary to achieve the purposes above, in accordance with our data processing register.

DATA SHARING

Data may be shared with: Authorized staff (HR, management, IT, managers), Service providers or subcontractors bound by contract, Legal or regulatory authorities, upon request

DATA SECURITY

We apply technical and organizational measures to ensure confidentiality, integrity, and availability of data: restricted access, IT system protection, secure archiving, and access rights management.

RIGHTS OF DATA SUBJECTS

In line with the GDPR, individuals have the right to: Access, rectify, or erase their data, Restrict or object to processing, Data portability, Withdraw consent at any time

Requests may be addressed to: h.debroux@caconsultants.be: h.debroux@caconsultants.be

POLICY UPDATE

This policy may be updated at any time to reflect changes in our processing activities or regulatory requirements. The latest version will be available on the intranet or upon request.

For questions or to exercise your rights, please contact the Data Protection Officer (DPO):

Hélène de Broux - h.debroux@caconsultants.be



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Charte | Certificat VCA | Certificat ISO



Expertise in Qualification and Instrumentation